



Kodak

Film-to-Digital
Conversion Services
from **Kodak** Service & Support

Conversion to digital data lets you do more with your microfilm

It's likely that document management is an area where you can achieve significant, potential cost reductions and process improvements — whether you're in a corporate, industrial, educational or government environment. Kodak knows that you're constantly seeking more efficient, cost-effective, and streamlined ways of managing your documents and records. If you have data on microfilm, microfiche or aperture cards, you can achieve significant — even dramatic — new advantages by converting to digital format(s). And now you can obtain a complete range of professional, proven conversion services through **Kodak** Service & Support.

Film-to-Digital Conversion Services create multiple benefits

If you have information stored on microfilm, microfiche or aperture cards, you possess a secure means of storing data and helping to assure regulatory compliance. However, despite their advantages, records on film do present some issues, including:

- Slower access to data
- Higher costs for reproduction, retrieval, and sharing of information
- Inefficient, multiple-location data access
- Lesser quality for on-screen viewing and printouts
- Inability to create comprehensive indexes
- Larger space requirements for storage

Professional film to digital conversion through Kodak's Conversion Services creates valuable new advantages for your operations and personnel:

- Faster document retrieval to answer requests more efficiently
- Expanded indexing capabilities to streamline retrieval

- Ideal for conversion of microfilm, microfiche and aperture cards
- Achieve dramatic advantages in productivity and efficiency
- Easily access images and data from many locations
- Reduce storage and retrieval costs

- Easy, multiple-location access — no matter what the original source
- Maximized space utilization and reduced storage costs
- Overall reduction in document retrieval costs
- Greater efficiency, customer satisfaction, and productivity

Outstanding expertise and quality in data conversion

Kodak's Conversion Center features extensive experience and advanced imaging equipment and software for film to digital conversion. Utilizing high-speed film scanners —Kodak offers fast, on time, on-budget conversion in a secure environment, accompanied by a complete audit trail. Automated indexes are generated at no cost, with additional indexing options available. Kodak works closely with you to customize services to your needs, taking the time to ensure exceptional quality.

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Value-added enhancements

Through advanced image enhancement software, Kodak's Conversion Services deliver exceptional, cleaner images, often with smaller file sizes than obtained through other scanning methods. Enhancements include:

- De-speckle
- Cropping
- Density adjustment
- Image rotation
- Automatic skew correction
- Edge enhancement

Choice of Formats

For film-to-digital conversion, Kodak offers a variety of film-reduction ratios and accepts:

- Microfilm — 16 mm and 35 mm
- Microfiche — COM, jacketed or 105 mm (with pre-scanning to precisely locate each image prior to scanning)
- Aperture cards — drawings from size A through E (scans from 200 to 600 dpi)

TIFF, JPEG, and PDF files are provided — with text-delimited indexes — on a choice of standardized formats, including, but not limited to:

- CD-ROM
- DVD
- DLT tape
- 4 mm DAT tape
- FTP transfer or Web uploads

Discover the digital difference today

Contact us for Film-to-Digital Conversion Services from Kodak that are individually tailored to your requirements. Services that don't "force fit" but take the time and offer attention to detail to provide a product of the highest quality. Kodak is dedicated to handling your film with utmost care and keeping it safe through rigorous best practices. These include logging in each film; safekeeping in a fireproof vault; plus a multi-stage, quality-control process that checks your film prior to, during, and after scanning. Kodak knows the importance of your mission-critical data and treats your film and digital files accordingly.

Discover the film-to-digital advantages of faster retrieval, expanded capabilities, multiple location access, space and cost savings, and productivity today. Let us show you how you can dramatically increase your document imaging efficiency.

Call us today for more information or a price quote:

1-704-226-5601

www.kodak.com/go/conversion

About Kodak Service & Support

Kodak Service & Support offers service on more than 100 manufacturers' equipment and has earned a reputation as the benchmark for service excellence on a global level. With more than 3,000 trained professionals dedicated to keeping your equipment and business running at peak performance, you can count on us to provide peace of mind and satisfaction — thanks to a combination of people, processes and technologies that consistently delivers exceptional, proven results.

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